



# Minutes

## Western Community Engagement Forum Funding Sub-Committee

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Venue:	Hillam and Monk Fryston Community Centre.
Date:	Tuesday 17 January 2017
Time:	5.30pm
Present:	Roy Wilson (Chair), Jenny Mitchell, Jenny Prescott and Rita Stephenson
Apologies:	David Nicklin
Officers present:	Chris Hailey-Norris (Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	0

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### 9. DISCLOSURES OF INTEREST

There were no disclosures of interest.

### 10. MINUTES

The Sub Committee considered the minutes of the meeting held on 11 October 2016.

#### **RESOLVED:**

**To confirm as a correct record the minutes of the Funding Sub-Committee meeting held on 11 October 2016.**

### 11. FUNDING FRAMEWORK

The funding framework had been circulated with the agenda, and was noted.

## 12. FUNDING APPLICATIONS RECEIVED

### 12.1 – The Monday Club (Selby)

The application was for £500 and had been made to three other CEFs. If successful the grant would be used to maintain and expand the Monday Club in Selby, which was a volunteer-run organisation providing a fortnightly social meeting for people with learning and/or physical disabilities.

The Sub-Committee considered the application against the funding framework for small grants. Although supportive of the organisation, the Sub-Committee agreed that there was insufficient evidence that the application met the requirements of the funding framework, specifically in relation to:

- How the project benefits the CEF area including residents of the area; and
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The Sub-Committee suggested that the applicant be invited to a future meeting to provide more detailed information about how the grant would benefit the Western CEF area.

#### **RESOLVED:**

**To defer a decision on the application, pending further information from the applicant as to the specific benefits for the residents of the Western CEF area.**

#### **Reasons for decision:**

*The application did not demonstrate sufficient benefits for the residents of the Western CEF area, this being a requirement of the funding framework.*

### 12.2 – Age UK Selby

The application was for £5,000 and had been made to four other CEFs. If successful the grant would be used towards the cost of purchasing a building in Selby for use by Age UK Selby. It was explained that the lease on the current premises was due to end in December 2017, and the organisation was looking to relocate where there would be greater foot-fall. The application confirmed that the new premises would become a hub for local people, including being able to provide group activities, welfare rights advice, a laundry and a tearoom.

The Sub-Committee considered the application against the funding framework for projects. Although supportive of the organisation, the Sub-Committee agreed that there was insufficient evidence that the application met the requirements of the funding framework, specifically in relation to:

- How the project benefits the CEF area including residents of the area; and

- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The Sub-Committee suggested that the applicant be invited to a future meeting to provide more detailed information about how the grant would benefit the Western CEF area.

**RESOLVED:**

**To defer a decision on the application, pending further information from the applicant as to the specific benefits for the residents of the Western CEF area.**

**Reasons for decision:**

*The application did not demonstrate sufficient benefits for the residents of the Western CEF area, this being a requirement of the funding framework.*

### **12.3 – Children’s Reading Festival**

The application was for £3,000 and had been made to four other CEFs. The grant, if successful, would be used to purchase books for a reading festival for children to be held between 23 and 25 March 2017 at the Selby Abbey. The application confirmed that children from the Western CEF area would be invited to attend, and that admission would be free. Each child would be provided with a book, free of charge, and would be able to meet the author of that book. The application also confirmed that, out of the target 987 children across the district, sufficient funds had been raised to accommodate 500 children and the applications to the various CEFs would allow the target of 987 to be realised.

The Sub-Committee considered the application against the Funding Framework for projects and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area.
- There was evidence of a high level of need and community consultation.

However, the Sub-Committee agreed that £2,000 would be an appropriate grant, given the remaining CEF funds. The Sub-Committee also requested that the grant be conditional on all schools in the Western CEF area being invited to take part.

**RESOLVED:**

- (i) To recommend that the Partnership Board approve the funding application but for the lower amount of £2,000; and**

- (ii) **To recommend that the grant be conditional on all schools within the Western CEF are being invited to participate.**

Reasons for decision:

*The application met the CEF funding framework for project applications, but the Sub-Committee felt that £2,000 would be sufficient to deliver the stated aims of the application.*

**12.4 – Hillam and Monk Fryston Community Sports Association**

Steve Sadler, from the Hillam and Monk Fryston Community Sports Association was in attendance, and presented the application. The application was for £5,000 towards the cost of preparing a feasibility study into the 'Healthy Hub & Spokes' concept. This would help bring together a number of community sports and healthy activity projects in the Hillam and Monk Fryston areas. The applicant had previously given a presentation to the CEF Partnership Board about one element of the project; to bring together the existing cricket and football clubs into a shared community facility. The project had since been expanded to include the development of a 'virtual sports network' for sports, games and other community activities.

It was confirmed that the CEF funding, if granted, would enable the group to employ external advisors to help access additional funding sources. The Sub-Committee agreed that this approach was necessary due to the size of the project. In addition, the Development Officer confirmed that his advice and the advice of Inspiring Health Lifestyles had been to employ external support.

The Sub-Committee considered the application against the Funding Framework for projects and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area.
- There was evidence of a high level of need and community consultation.

**RESOLVED:**

**To recommend that the Partnership Board approve the funding application for £5,000.**

Reasons for decision:

*The application met the CEF funding framework for project applications.*

## **12.5 – Sherburn in Elmet Teasel Community Interest Company**

Councillor David Buckle was in attendance and presented the application, which was for £5,000 towards the costs of establishing a Craft and Food festival in Sherburn in Elmet. The project had been developed following the relocation of the long-established Cawood Craft Festival, and would draw upon the experiences of 'Cycle Saturday' which was held in 2016 when Sherburn in Elmet welcomed the Tour de Yorkshire.

It was confirmed that the project was progressing well and had received support from Selby District Council, Welcome to Yorkshire and Wakefield Metropolitan District Council. If granted, the funding from the CEF would be a contribution to the initial funds needed to kick-start the project formally. Councillor Buckle advised that the aim of the CIC was that the festival would be self-sufficient in year two, and that it could even generate a profit which would be reinvested into community projects. It was confirmed that the CEF could have a role in this.

The Sub-Committee considered the application against the Funding Framework for projects and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, and Sense of Community).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area.
- There was evidence of a high level of need and community consultation.

The Sub-Committee was supportive of the project, but felt that a grant of £3,000 would be more appropriate taking into account the remaining funds available to the CEF and that the CIC had requested a contribution to the initial costs.

### **RESOLVED:**

**To recommend that the Partnership Board approve the funding application but for the lower amount of £3,000.**

### **Reasons for decision:**

*The application met the CEF funding framework for project applications, but the Sub-Committee felt that £3,000 was sufficient as the amount request was only a contribution towards the total cost of the event.*

## **12.6 – Fairburn Community Café**

The Democratic Services Officer explained that this application had been received after the agenda had been published. In accordance with the procedure for dealing with late applications, the CEF Chair had consented to the application being considered due to it relating to a project that the CEF had previously

identified and there being a considerable time until the next Sub Committee meeting.

The application was for £1,520 towards the cost of establishing a Community Café for the Fairburn parish. The Café would be run by volunteers on a weekly basis. Visitors would be charged £1.50 for refreshments and would be able to access information about local services and community groups.

The application was broken down into two parts; £770 to cover the initial start-up costs and the first 13-week running costs, and a further £750 for the remaining three 13-week periods.

The Sub-Committee considered the application against the Funding Framework for projects and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area.
- There was evidence of a high level of need and community consultation.

The Sub-Committee agreed that the grant should be paid in two parts, with £770 paid initially and the remaining £750 upon the successful establishment of the Community Café.

**RESOLVED:**

**To recommend that the Partnership Board approve the funding application but for an initial grant of £770 with the remaining £750 payable upon completion of the first phase of the project.**

**Reasons for decision:**

*The application met the CEF funding framework for project applications, but the Sub-Committee felt that only an initial amount was required to start the project.*

The meeting closed at 6.20pm

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